



# New Jersey Advanced Internal Affairs Investigation Program

## ***COURSE OVERVIEW***

**This program is developed specifically for the New Jersey Internal Affairs Investigator. We will provide you the training that you need to know such as:**

- ☐ **The New Jersey Attorney General's Internal Affairs Policy and Procedure**
- ☐ **How the Internal Affairs Investigation Process works from start to finish**
- ☐ **How to conduct an Interview of complainant, witnesses, and officers**
- ☐ **How to handle criminal court allegations**
- ☐ **How to prepare internal reports**
- ☐ **How to ensure consistency in your investigations**
- ☐ **The Legal Perspective of Civil Rights Liability Under 42 U.S.C. 1983 and the Internal Affairs Function**
- ☐ **Case Law and your responsibilities**
- ☐ **Becoming aware of the many no-cost best practice recommendations that will assist your agency in fully complying with the provisions of the NJIAPP**

**\*This program is not approved to meet the training requirement of the New Jersey Attorney General's Guidelines on IA**

## **ABOUT THE INSTRUCTORS**

***Captain Robert J. Dikun, Esq. (Ret.)*** is a retired Captain from the Point Pleasant Beach Police Department. IN that capacity he served as the Director of Human Resources and Legal Adviser to the Chief of Police and fulfills the duties of Chief of Police in his absence. Captain Dikun directly supervised and mentored personnel assigned to the Investigations and Professional Standards Unit which is tasked with the responsibility of conducting all criminal, administrative and internal affairs investigations. In 1982, Captain Dikun was admitted to the New Jersey Bar and the United States District Court for the District of New Jersey. He has served in numerous private and public positions throughout the course of his legal career including as a Municipal Prosecutor in a number of jurisdictions.

***Dr. William Toms*** retired from the New Jersey State Police in 2008 as the interim Deputy Superintendent of Investigations. During his tenure in the State Police, Dr. Toms served in leadership roles in a number of key commands while the organization was under federal monitoring by the United States Department of Justice. These commands included the Office of Professional Standards where he directed all internal investigations, inspections, and audit functions and Commandant of the State Policy Academy in Sea Girt. Dr. Toms was also responsible for designing and implementing the organizational plan that led to CALEA International

**\$449 per registrant**

***New Jersey State Association  
of Chiefs of Police***



# New Jersey Advanced Internal Affairs Investigation Program

\_\_\_ September 21-23, 2026—Monmouth Co. Police Academy

\_\_\_ October 19-21, 2026—Bergen Co. Law & Public Safety Institute

\_\_\_ November 18-20, 2026—Gloucester Co. Police Academy

**8:30 am to 4:30 pm**

**COST: \$449 per person**

**MAKE CHECKS / PURCHASE ORDERS PAYABLE TO AND SEND TO:**  
New Jersey State Association of Chiefs of Police  
751 Route 73 North, Suite 12  
Marlton, NJ 08053  
P/ 856-334-8943  
F/ 856-334-8947  
E/ [registrations@njsacop.org](mailto:registrations@njsacop.org)

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