



NEW JERSEY STATE ASSOCIATION OF CHIEFS OF POLICE

# THE NJSACOP NEW JERSEY INTERNAL AFFAIRS INVESTIGATION PROGRAM

In Collaboration with the:

**STOCKTON** | CENTER FOR  
UNIVERSITY | PUBLIC SAFETY & SECURITY

This program is developed specifically for the New Jersey Internal Affairs Investigator. We will provide you the training that you need to know such as:

- ✓ The New Jersey Attorney General's Internal Affairs Policy and Procedure dated December 2019
- ✓ How Internal Affairs Investigation Process works from start to finish
- ✓ How to conduct an Interview of complainant, witnesses, and officers
- ✓ How to handle criminal conduct allegations
- ✓ How to prepare internal reports
- ✓ How to ensure consistency in your investigations
- ✓ The Legal Perspective of Civil Rights Liability Under 42 U.S.C. 1983 and the Internal Affairs Function
- ✓ Case Law and your responsibilities

**WE ARE EXCITED TO ANNOUNCE THAT THIS PROGRAM IS BEING OFFERED ONLINE!**

**June 8 to 10, 2021**

**8:30 a.m. to 4:30 p.m.**

**TUITION: \$449.00 Per Person**

**PLEASE REGISTER EARLY AS SPOTS ARE LIMITED IN THIS ONLINE PROGRAM.**

**PLEASE SEE PAGE 3 FOR THE DETAILS.**

NEW JERSEY STATE ASSOCIATION OF CHIEFS OF POLICE

751 ROUTE 73 NORTH, SUITE 12 MARLTON, NEW JERSEY 08053

PHONE: 856-334-8943

EMAIL: [registrations@njsacop.org](mailto:registrations@njsacop.org)

**PROGRAM SCHEDULE**

**ALL TRAINING WILL BE HELD REMOTELY ON THE ZOOM PLATFORM.**

**Tuesday, June 8, 2021**

**0830 – 0845 COURSE WELCOME AND INTRODUCTION**  
Dr. William Toms

**0845 – 1200 THE INVESTIGATIVE PROCESS**  
Dr. William Toms

**1200 – 1300 LUNCH**

**1300 – 1630 THE INVESTIGATIVE PROCESS**  
Dr. William Toms

**Wednesday, June 9, 2021**

**0830 – 1200 OVERVIEW OF THE NJ ATTORNEY GENERAL'S GUIDELINES**  
Robert J. Dikun, Esq.

**1200 – 1300 LUNCH**

**1300 – 1630 OVERVIEW OF THE NJ ATTORNEY GENERAL'S GUIDELINES**  
Robert J. Dikun, Esq.

**Thursday, June 10, 2021**

**0830 – 1200 THE LEGAL PERSPECTIVE OF CIVIL RIGHTS LIABILITY**  
Robert J. Dikun, Esq.

**1200 – 1300 LUNCH**

**1300 – 1630 THE LEGAL PERSPECTIVE OF CIVIL RIGHTS LIABILITY**  
Robert J. Dikun, Esq.



## OUR INSTRUCTIONAL TEAM

**Captain Robert J. Dikun, Esq. (ret.)** is a retired Captain from the Point Pleasant Beach Police Department. In that capacity he served as the Director of Human Resources and Legal Adviser to the Chief of Police and fulfills the duties of the Chief of Police in his absence. Captain Dikun directly supervised and mentored personnel assigned to the Investigations and Professional Standards Unit which is tasked with the responsibility of conducting all criminal, administrative and internal affairs investigations. In 1982, Captain Dikun was admitted to the New Jersey Bar and the United States District Court for the District of New Jersey. He has served in numerous private and public positions throughout the course of his legal career including as a Municipal Prosecutor in a number of jurisdictions.

**Dr. William Toms** retired from the New Jersey State Police in 2008 as the interim Deputy Superintendent of Investigations. During his tenure in the State Police, Dr. Toms served in leadership roles in a number of key commands while the organization was under federal monitoring by the United States Department of Justice. These commands included the Office of Professional Standards where he directed all internal investigations, inspections, and audit functions and Commandant of the State Police Academy in Sea Girt. Dr. Toms was also responsible for designing and implementing the organizational plan that led to CALEA International Accreditation of the NJSP. Dr. Toms served as the Interim President of Brookdale Community College from March 2011, through June 2012.



# New Jersey State Association of Chiefs of Police

## **THE NEW JERSEY INTERNAL AFFAIRS INVESTIGATION PROGRAM – THREE DAYS ON ZOOM - 8:30 a.m. to 4:30 p.m.**

**\*This program is not approved to meet the training requirement of the New Jersey Attorney General’s Guidelines on IA**

**FEE: \$449.00**

Please email this registration to: [registrations@njsacop.org](mailto:registrations@njsacop.org)

June 8 to 10, 2021 ONLINE VERSION (You will be provided a link to the course)

- Please duplicate this form for each registrant.
- Registrations must be paid in advance by check or purchase order.
- You will receive an e-mail confirmation prior to the course.
- Cancellations must be received 5 business days prior to the course in order to be issued a refund.

**EMAIL THIS FORM TO:**

[registrations@njsacop.org](mailto:registrations@njsacop.org)

Name

Title/Rank/Position

Agency/Department

Address

City/State/Zip

Telephone

Fax

E-mail Address

**FEE: \$449**

METHOD OF PAYMENT:

CHECK ENCLOSED

PURCHASE ORDER

CREDIT CARD:  VISA

MC

AMEX

Credit Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_ CVV Code: \_\_\_\_\_

Billing Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**ONCE YOU ARE REGISTERED, YOU WILL BE SENT A LINK AND INSTRUCTIONS**